

# WESTGATE-ON-SEA TOWN COUNCIL 1st Quarter Report

Forecast to 31st March 2022

2021-22

| INCOME |                                    |     | 2021-22           | 2021-22                 | Variance         |
|--------|------------------------------------|-----|-------------------|-------------------------|------------------|
| Code   | Account Name                       | CC  | FINAL BUDGET      | Full Year Full Forecast | Against Budget   |
| 0      | 115 Vat on Receipts                | 999 | 0.00              | 9,812.00                | 9,812.00         |
| 1      | 1090 Interest Received             | 100 | 0.00              | 0.00                    | 0.00             |
| 1      | 1100 Lotto                         | 161 | 0.00              | 112.00                  | 112.00           |
| 1      | 1300 Room Rental Income            | 130 | 0.00              | 0.00                    | 0.00             |
| 1      | 1301 Community Group Donations     | 130 | 0.00              | 0.00                    | 0.00             |
| 1      | 1310 Photocopying Income           | 130 | 50.00             | 40.00                   | (10.00)          |
| 1      | 1400 Allotment Rent Income         | 140 | 2,880.00          | 2,866.00                | (14.00)          |
| 1      | 1401 Allotment Key Deposit         | 141 | 0.00              | 150.00                  | 150.00           |
| 1      | 1405 Allotment Water Income        | 140 | 960.00            | 960.00                  | 0.00             |
| 1      | 1502 Westgate in Bloom - Comm Fund | 151 | 0.00              | 0.00                    | 0.00             |
| 1      | 1503 Grants                        | 150 | 0.00              | 0.00                    | 0.00             |
| 1      | 1503 Donations                     | 150 | 0.00              | 1,322.00                | 1,322.00         |
| 1      | 1505 Westgate Day - Events Income  | 150 | 0.00              | (200.00)                | (200.00)         |
| 1      | 1506 Football Income               | 154 | 770.00            | 0.00                    | (770.00)         |
| 1      | 1507 Christmas Lights - Income     | 157 | 0.00              | 0.00                    | 0.00             |
| 1      | 1510 Easter Egg Hunt Income        | 156 | 0.00              | 0.00                    | 0.00             |
| 1      | 1520 Community Spirit Craft Group  | 163 | 0.00              | 0.00                    | 0.00             |
| 1      | 1525 Fixology Income               | 164 | 0.00              | 0.00                    | 0.00             |
| 1      | 1530 Crowd Funded Income           | 165 | 0.00              | 0.00                    | 0.00             |
| 1      | 1530 NP Income                     | 165 | 0.00              | 6,390.00                | 6,390.00         |
| 1      | 1990 Credit Notes/Refunds          | 130 | 0.00              | 171.00                  | 171.00           |
|        | Transfer to/from EMR               | 180 | 0.00              | 0.00                    | 0.00             |
|        | <b>Total Other Income</b>          |     | <b>4,660.00</b>   | <b>21,623.00</b>        | <b>16,963.00</b> |
| 2      | 1076 Precept                       | 100 | 149,475.00        | 149,475.00              | 0.00             |
|        | <b>Total INCOME</b>                |     | <b>154,135.00</b> | <b>171,098.00</b>       | <b>16,963.00</b> |

| EXPENDITURE |                                      |     | 2021-22           | 2021-22                 | Variance          |
|-------------|--------------------------------------|-----|-------------------|-------------------------|-------------------|
| Code        | Account Name                         | CC  | FINAL BUDGET      | Full Year Full Forecast | Against Budget    |
| 4           | 4000 Salaries - Office Staff         | 120 | 43,500.00         | 40,760.00               | (2,740.00)        |
| 4           | 4010 Salaries - Operatives           | 120 | 30,000.00         | 22,916.00               | (7,084.00)        |
| 4           | 4030 Pension & PAYE                  | 120 | 22,000.00         | 24,684.00               | 2,684.00          |
| 4           | 4050 Staff Mileage & Benefits        | 120 | 100.00            | 0.00                    | (100.00)          |
| 4           | 4060 Staff other Expenses            | 120 | 0.00              | 0.00                    | 0.00              |
| 4           | 7300 Recruitment                     | 120 | 0.00              | 0.00                    | 0.00              |
|             | <b>Staffing &amp; Administration</b> |     | <b>95,600.00</b>  | <b>88,360.00</b>        | <b>(7,240.00)</b> |
| 6           | 7500 Community Newsletter            | 130 | 1,600.00          | 1,600.00                | 0.00              |
| 6           | 7510 Meetings / Hospitality          | 130 | 100.00            | 100.00                  | 0.00              |
| 5           | 7700 Lotto - Community Projects      | 161 | 0.00              | 0.00                    | 0.00              |
| 5           | 7750 Community Spirit Craft Group    | 163 | 0.00              | 58.00                   | 58.00             |
| 5           | 7752 Community Beach Work Exp        | 166 | 0.00              | 29.00                   | 29.00             |
| 5           | 7753 Community Sundeck Exp           | 166 | 0.00              | 1,076.00                | 1,076.00          |
| 5           | 7760 Fixology Expenditure            | 164 | 0.00              | 0.00                    | 0.00              |
| 5           | 7770 Crowd Funded Projects           | 165 | 0.00              | 0.00                    | 0.00              |
| 5           | 8017 VE Day Picnic in the Park       | 152 | 0.00              | 0.00                    | 0.00              |
| 5           | 8019 Scarecrow Trail - Expenditure   | 156 | 0.00              | 0.00                    | 0.00              |
| 5           | 8020 Pancake Race                    | 153 | 300.00            | 0.00                    | (300.00)          |
| 5           | 8025 Craft Fair                      | 154 | 0.00              | 0.00                    | 0.00              |
| 5           | 8026 Craft Fair                      | 162 | 0.00              | 0.00                    | 0.00              |
| 5           | 8030 Benches                         | 151 | 0.00              | 0.00                    | 0.00              |
| 5           | 8040 Xmas Trees                      | 151 | 0.00              | 0.00                    | 0.00              |
| 5           | 8045 Christmas Light - Expenditure   | 157 | 0.00              | 0.00                    | 0.00              |
| 5           | 8050 Westgate Day                    | 150 | 1,000.00          | 1,000.00                | 0.00              |
| 5           | 8055 Westgate in Bloom               | 151 | 0.00              | 2,120.00                | 2,120.00          |
| 5           | 8060 Grants & Donations Paid         | 160 | 3,000.00          | 3,000.00                | 0.00              |
|             | <b>Events &amp; Promotion</b>        |     | <b>6,000.00</b>   | <b>8,983.00</b>         | <b>2,983.00</b>   |
|             | 9050 Community Assets                | 190 | 0.00              | 543.00                  | 543.00            |
|             | 9051 Assets Transfers                | 190 | 5,000.00          | 5,000.00                | 0.00              |
| 6           | 9052 Climate Change                  | 190 | 1,000.00          | 1,000.00                | 0.00              |
|             | 9053 Traffic Improvements            | 190 | 1,800.00          | 1,599.00                | (201.00)          |
|             | <b>Community Assets</b>              |     | <b>7,800.00</b>   | <b>8,142.00</b>         | <b>342.00</b>     |
| 7           | 7310 Cllr & Officer Training         | 180 | 2,600.00          | 2,600.00                | 0.00              |
| 7           | 7320 Cllr Expenses                   | 180 | 250.00            | 0.00                    | (250.00)          |
| 7           | 7330 Chairman's Allowance            | 180 | 100.00            | 0.00                    | (100.00)          |
| 7           | 9100 Elections                       | 180 | 1,000.00          | 0.00                    | (1,000.00)        |
|             | <b>Civic &amp; Election</b>          |     | <b>3,950.00</b>   | <b>2,600.00</b>         | <b>(1,350.00)</b> |
| 8           | 6100 Rent, Rates                     | 130 | 12,000.00         | 12,048.00               | 48.00             |
| 8           | 6105 Utilities                       | 130 | 1,400.00          | 2,588.00                | 1,188.00          |
| 8           | 6110 Telephone & Broadband           | 130 | 1,200.00          | 1,108.00                | (92.00)           |
| 8           | 6115 Mobile Phones                   | 130 | 300.00            | 468.00                  | 168.00            |
| 8           | 6120 Photocopier                     | 130 | 2,500.00          | 3,276.00                | 776.00            |
| 8           | 6121 Photocopier Paper               | 130 | 0.00              | 0.00                    | 0.00              |
| 8           | 6122 Printing External               | 130 | 0.00              | 0.00                    | 0.00              |
| 8           | 6130 Office Expenses                 | 130 | 2,500.00          | 3,744.00                | 1,244.00          |
| 8           | 6140 Office Refurb & New Equip       | 130 | 1,000.00          | 0.00                    | (1,000.00)        |
| 8           | 7000 Software & Licences             | 130 | 1,000.00          | 1,144.00                | 144.00            |
| 8           | 7010 Subscription & Memberships      | 130 | 2,300.00          | 2,300.00                | 0.00              |
| 8           | 7020 Legal & Professional Fees       | 130 | 2,400.00          | 2,400.00                | 0.00              |
| 8           | 7030 Insurance                       | 130 | 3,400.00          | 3,400.00                | 0.00              |
| 8           | 7040 Bank Fees                       | 130 | 120.00            | 160.00                  | 40.00             |
| 8           | 9010 Office Move - Legal/Exit Costs  | 180 | 0.00              | 0.00                    | 0.00              |
|             | <b>Office Expenditure</b>            |     | <b>30,120.00</b>  | <b>32,636.00</b>        | <b>2,516.00</b>   |
| 9           | 5000 Vehicle Expenses - Tax/MOT      | 110 | 425.00            | 425.00                  | 0.00              |
|             | 5010 Vehicle Expenses - Insurance    | 110 | 800.00            | 813.00                  | 13.00             |
| 9           | 5020 Vehicle Expenses - Fuel         | 110 | 920.00            | 1,252.00                | 332.00            |
| 9           | 5030 Vehicle Expenses - Repairs      | 110 | 500.00            | 960.00                  | 460.00            |
| 9           | 5040 Tools                           | 110 | 500.00            | 0.00                    | (500.00)          |
| 9           | 5050 Uniform                         | 110 | 400.00            | 0.00                    | (400.00)          |
| 9           | 5060 Refuse Disposal                 | 110 | 500.00            | 320.00                  | (180.00)          |
| 9           | 5070 Other Materials                 | 110 | 400.00            | 0.00                    | (400.00)          |
| 9           | 7520 Allotment Water Expenditure     | 140 | 1,500.00          | 1,500.00                | 0.00              |
| 9           | 7530 Allotment Repairs               | 140 | 200.00            | 200.00                  | 0.00              |
| 9           | 7540 Allotment Expenditure           | 140 | 0.00              | 0.00                    | 0.00              |
| 9           | 7545 Allotment Return Key Deposit    | 141 | 0.00              | 0.00                    | 0.00              |
| 9           | 7605 Rec Grounds Exp                 | 190 | 0.00              | 455.00                  | 455.00            |
| 9           | 9000 S137 Expenditure                | 180 | 0.00              | 0.00                    | 0.00              |
| 9           | 9005 COVID 19                        | 180 | 0.00              | 0.00                    | 0.00              |
| 1           | 8016 Remembrance Wreath              | 152 | 20.00             | 0.00                    | (20.00)           |
| 9           | 8800 Neighbourhood Plan Expenditure  | 170 | 0.00              | 9,390.00                | 9,390.00          |
| 1           | 9060 Contingency                     | 180 | 4,500.00          | 0.00                    | (4,500.00)        |
|             | <b>Other Expenditure</b>             |     | <b>10,665.00</b>  | <b>15,315.00</b>        | <b>4,650.00</b>   |
| 7           | 6000 Transfer from EMR               | 180 | 0.00              | 0.00                    | 0.00              |
| 1           | 515 Vat on Payments                  | 999 | 0.00              | 12,848.00               | 12,848.00         |
|             | <b>Other Expenditure</b>             |     | <b>0.00</b>       | <b>12,848.00</b>        | <b>12,848.00</b>  |
|             | <b>Total Expenditure</b>             |     | <b>154,135.00</b> | <b>168,884.00</b>       | <b>14,749.00</b>  |

**Total Income** 154,135.00 171,098.00 16,963.00