



Date of Issue 26TH August 21

To all members of the Events, Tourism and Development Sub-Committee

You are summoned to attend a meeting of the

Events, Tourism and Development Sub-Committee

on Thursday 2nd September at 4pm at the Town Council Office, 78 St Mildreds Road, Westgate on Sea CT8 8RF

Members of the public are welcome, please ensure that you wear a face covering and use the hand sanitiser at the entrance. There will be socially distanced seating available for 4 members of the public.

Signed: *Gill Gray* Town Clerk

Sub-Committee Members: Cllr Green (Chair), Cllr Donaldson (Vice Chair), Cllr Cornford; Cllr O'Connor; Cllr Nightingale

1. Apologies for Absence

To receive and accept apologies for absence and substitutes.

2. Member's Interests

To receive declarations of pecuniary and non-pecuniary interests.

3. Minutes

To receive and approve the minutes of the meeting held on Thursday 12th August 2021 (Copy attached – Appendix A)

4. Lighting and Improvements Committee – Stewards for Christmas Fair

Jeanette Bell from the Lighting and Improvements Committee to discuss number of stewards required for the Fair.

5. Finance Assistant's Update

Update from the Finance Assistant on the following events:

- Team Rubicon Talent Pathway Event – Easter 2022
- Remembrance Sunday – November 2021
- Platinum Jubilee Celebrations – June 2022
- Football (5-a-side tournament) – Date TBC

6. Public Participation Session

The meeting will adjourn to allow 15 minutes for the purposes of public participation. Subject to standing order 3(f) a member of the public shall not speak for more than 3 minutes and in accordance with standing order 3(e) a question shall not require a response at the meeting nor start a debate on the question.

7. Next Meeting

TBC