



To all members of Westgate-on-Sea Town Council

You are summoned to attend a Meeting of the Full Council

On Wednesday 3rd June 2026 at 7pm

To be held at the Town Council Office, 78 St Mildreds Road, Westgate-on-Sea CT8 8RF

Members of the public are welcome.

Signed: *Nabila Yakub* Town Clerk

This meeting will be livestreamed to the Westgate-on-Sea Town Council Official Facebook Page

1. **Welcome from the Chair**
2. **Apologies for Absence**
To receive and accept apologies for absence, if any.
3. **Members' Interests**
To receive any declarations of pecuniary and non-pecuniary interests.
4. **Public Right to Speak**
To invite the Public to raise any issues of interest for a maximum of 15 minutes, 3 minutes per person.
5. **Minutes**
To receive and approve the minutes of the Annual Council Meeting held on 6th May 2026.
6. **Bins**
To propose the purchase of additional town bins in the order of £2000, subject to permission.
Decision required.
7. **Code of Conduct**
To approve the updated Code of Conduct for Members as recommended by the Monitoring Officer.
Decision required.
8. **Calendar of Meetings**
To receive and adopt the revised Calendar of Meetings 2026/27. **Decision required.**

9. Committee Membership

- a. To propose that Cllr Veck be appointed as a member of the Human Resources Committee until the next Annual Council Meeting. **Decision required.**
- b. To propose that Cllr Fenning be appointed as a member of the Events, Tourism and Development Committee until the next Annual Council Meeting. **Decision required.**

10. Finance and Annual Governance and Accountability Return

- a. To consider and approve the Statement of Internal Controls for the year ended 31.03.2026.
- b. To receive and note the Audit Report by Mr Roger Taylor.
- c. To receive and note the Annual Internal Audit Report 2025/26 (p.3).
- d. To consider and approve the Annual Governance Statement (Section 1, p.4) for the year ended 31.03.2026.
- e. To consider and approve the Accounting Statement (Section 2, p. 5) for the year ended 31.03.2026.
- f. To note the restatement of Box 3 in relation to the VAT statement for 2024/25 (Section 2, p. 5).
- g. To receive and approve the year end bank reconciliation.
- h. To receive confirmation that the dates set for the exercise of public rights are the period Tuesday 9th June to Monday 20th July 2026.

11. Councillors' Reports

Councillors to report on any matters arising since the last meeting, as appropriate.

12. County and Thanet District Councillors' Reports

KCC and/or TDC Ward Councillors to report on issues affecting Westgate-on-Sea.

13. Reports from Steven England, Beat Officer for Westgate and Birchington, and/or Jason Gordon, Community Warden

To report on issues pertaining to the Westgate area.

14. Clerk's Correspondence

To receive an update.

15. Date of Next Meeting

15th July 2026 at 7pm.

16. Exclusion of the Public and Press

The Council is requested to pass a resolution to exclude Press and Public from the remainder of the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meeting Act) 1960. Because of the confidential nature of the business to be transacted, the public and the press may be asked to leave the meeting during consideration of the following items:

To consider confidential staffing matters.