## Minutes of the Annual Town Council Meeting of



## Westgate on Sea Town Council held in Town Council Office, 78 St Mildreds Road, Westgate on Sea CT8 8RF

## Held on Tuesday 3<sup>rd</sup> May 2022 at 7pm

Present	Cllrs Cornford (Chair), Calcutt, Donaldson, O'Connor, Parry, Scott, Wallin	
Also, in attendance	Mrs Gill Gray (Town Clerk), Town Council Chaplain and five residents	
3180	Elect Chairman It was RESOLVED: that Cllr Cornford be elected Chairman of the Town Council. Two Members abstained.	
3   8	Elect Vice-Chair It was RESOLVED: that Cllr Donaldson be elected Vice-chair of the Town Council. One Member abstained and one Member was against.	
3 182	To receive apologies for absence Cllr Crow-Brown (KCC) and Cllr Green	
3 1 83	Members' Declarations of Interest None	
3 184	Minutes It was moved by Cllr Parry and seconded by Cllr Calcutt and RESOLVED: that the minutes of the Full Council meeting held on 5 <sup>th</sup> April 2022 be signed and approved as a true record of the meeting. It was moved by Cllr Calcutt and seconded by Cllr O'Connor and RESOLVED: that the minutes of the Extra Ordinary Council meeting held on 11 <sup>th</sup> April 2022 be signed and approved as a true record of the meeting. It was RESOLVED: that the minutes of the PH&E Committee held on 15 <sup>th</sup> March 2022 were received.	
3185	Town Clerk Report  Town Clerk reported on various topics and items including:  War Memorial Recreation Ground update  COMF Funding  Training update – FiLCA now completed by Town Clerk  Defibrillator training update  Westgate in Bloom update  Newsletter out and delivered  Community Clinic – KCC Cabinet Member for Community and Regulatory Services Mike Hill OBE visit	

,	Recent attendance to Climate Change Conference	
	Year End and AGAR update	
	Events update	
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	Community Centre and Library update	1
	Boating Pool update	
	Annual Town Meeting – report of events that led	
	to the meeting and the facts as communicated by	
	the Town Clerk to Members in relation to the	
	Agenda item for the St Georges flag.	
3186	Councillor Reports	
	Cllr Cornford reported that Cllr Dr H Scott had requested	
	that a short statement was shared with Members	
	following her resignation from the Town Council.	
	Cllr Donaldson reported on the following items:-	
	Attendance at SEK Conference and SEK training	
	for grant funding applications	
	Attendance at Thanet Community Land Trust	
	meeting to support affordable housing	
	Attendance at the Business Forum	
	St Saviours Community Hub met with Looking	
	Ahead	
	Attendance at Kent and Medway Areas Patient	
	Network meeting	
	Attending the Community Clinic, Thanet Area	
	Committee and KALC Executive Committee	
	meetings	
	Disappointed with disruption caused at the ATM	
	Cllr Calcutt reported on her recent stewarding at the	
	Skate Jam event which was a hugely successful day for	
	the young people in the community	
3 187	KCC/TDC Ward Councillor Reports	
7 10 7	Town Clerk shared the report from Cllr Crow-Brown	
	which included the following items:-	
	Active Travel update for Westgate	
	A Steering Group will be established to provide	
	local governance for the proposed Active Travel	
	scheme and reported via the Joint Transport Board	
	and Cllr Crow-Brown assured engagement will	-
	take place with the Town Council.	
	Cllr M Scott shared a report as the Ward Cllr for	
	Westgate which covered the following items:-	4
	Recent attendance as a steward at the Skate Jam	
	event which was greatly received by all who	
	attended; thanks for support from KCC Cllr Crow-	
	Brown for funding, P Wave Medical for first aid	
	support and Co-op for providing refreshments at the event	
	the event	



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	<ul> <li>Southern Water public meeting update with key points</li> <li>Delays experienced for Council Tax rebates update</li> </ul>	
2100		
3188	Review of Governance Arrangements	
	It was RESOLVED: that the Committee Terms of	
	Reference and Scheme of Delegations were adopted	
	by Council	
3 189	Committee, Sub-Committee and Working Group	
2 10 /	Appointments 2022/23	
	It was RESOLVED: that the Committee, Sub-	
	Committee and Steering/Working Group	
	Membership was adopted and that the process for	
	formally dissolving the Neighbourhood Plan	
	Steering Group was undertaken and facilitated by	
	the Town Clerk	
1.5		
3 190	Finance and Budget Reports	
	A) Bank Reconciliations 31.03.2022	
	B) Payment and Receipt Reports 31.03.2022	
	C) Year End Reports including Receipts and	
	Payments by Budget Heading 31.03.2022 be	
	received and Annual Budget by Combined	
	Account Code 31.03.2022	
	It was RESOLVED: that the Bank Reconciliations,	
	Payment and Receipt Reports 31.03.2022; Receipts	
	and Payments by Budget Heading and Annual	
	Budget by Combined Account Code for 31.03.2022 and	
	Budget Forecast Report be received.	
3 191	Annual Review	
	It was moved by Cllr O'Connor and seconded by Cllr	
	Calcutt and RESOLVED: that the Asset Register for	
	the Council was received	
	It was moved by Cllr O'Connor and seconded by Cllr	
	Donaldson and RESOLVED: that the confirmation of	
	Insurance Cover was received	
	It was moved by Cllr O'Connor and seconded by Cllr	
	Calcutt and RESOLVED: that the Annual	
	Subscriptions for Action with Communities in Rural	
	Kent, Campaign to Protect Rural England, National	
	Allotment Society, Society of Local Council Clerk,	
	National Association of Local Councils and National	
	Association of Local Councils were agreed and that	
	the renewal for KALC/NALC membership was agreed	
	at a cost of £1,655.00 for the year 2022/2023	
	It was moved by Cllr O'Connor and seconded by Cllr	
	Donaldson and RESOLVED: that the list of Direct	
	Debits was approved by Council	
3 192	Public Participation Session	
172	One resident requested to speak and raised concerns	
	about the recent ATM and the business discussed at the	

Initialled

	meeting as well as the fact that there were residents who	
	did not have an opportunity to speak about their items of	
	concern. The recent social media activity was also	
	blamed for causing problems at the ATM. The resident	
	asked that consideration was given to providing a safe	
	space play area for under eight-year-olds by the Council.	
3193	Appointment of Chaplain for Town Council	
5173	It was moved by Cllr Donaldson and seconded by	
	Cllr O'Connor and RESOLVED: that the appointment	
	of Rev Susan Wing as Chaplain for the Town Council was confirmed.	
3 1 9 4	Appointment of Councillor Internal Auditor for	
	Town Council	
	It was moved by Cllr Calcutt and seconded by Cllr	
	Donaldson and RESOLVED: that the appointment of	
	Cllr O'Connor as Councillor Auditor was confirmed.	
3195	Town Councillor Vacancies	
	Town Clerk reported that following two recent	
	resignations from Mr Roy Nightingale and Dr Hannah	
	Scott the Notices for the Vacancies had been shared by	
	TDC and displayed on the Town Council website,	
	Facebook page and noticeboards.	
3 10 /	Flagpoles	
3 196	Cllr Wallin shared a report with Members and outlined	
	the proposal for two further flagpoles in Westgate on Sea.	
	Following a short debate it was a consensus that there	
	was not sufficient information and details to make an	
	informed decision at the meeting. Cllr Wallin was asked	
	to research further and to demonstrate the need, budget	
	provision and desire before reporting back to Council.	
	It was moved by Cllr Calcutt and seconded by Cllr	
	O'Connor and RESOLVED: that the item was	
	deferred to a future meeting when Cllr Wallin has	
	secured further information to demonstrate the	
	need, budget provision and desire from the	
	community.	
3197	CCTV	
' '	Cllr Wallin shared a report with Members and requested	
	that consideration was given to the provision of CCTV in	
	the town. Following a short debate it was a consensus	
	that there was not sufficient information and details to	
	make an informed decision at the meeting. Cllr Wallin	
	was asked to research and report back to a future	
	meeting.	
	It was moved by Cllr Calcutt and seconded by Cllr O'Connor and RESOLVED: that the item was	
	O Common and Resolved: that the item was	
	deferred to a future	
3198	deferred to a future meeting.  EXCLUSION OF PRESS AND PUBLIC	

	Council is requested to pass a resolution to exclude	
	Press and Public from the remainder of the meeting	
	pursuant to section 1(2) of the Public Bodies	
	(Admission to Meetings Act) 1960, because of the	
	confidential nature of the business to be transacted,	•
	the public will be asked to leave the meeting during	
	consideration of the following items in respect of	
	matters relating to Councillor behaviour.	
	It was moved by Cllr Calcutt and seconded by	
	Cllr O'Connor and RESOLVED: that the press	
	and public were excluded from the remainder	
	of the meeting. Two Members abstained.	
3 1 9 9	Facebook and the Annual Town Meeting	
	Members debated a report from the Town Clerk that	
	related to a review of the recent events online leading to	
	the ATM. There were reports shared in relation to the	
	ATM by Members.	
	It was moved by Cllr Donaldson and seconded by	
	Cllr Cornford and RESOLVED that a learning	
	event/investigation was necessary and that the Town	
	Clerk was delegated to seek an independent panel of	
	three Councillors from neighbouring local Councils	
	and draft the TOR for the investigation and report	
	back to the next Full Council meeting. Two	
	Members abstained.	
3200	Next Meeting	
	The next meeting is 7 <sup>th</sup> June 2022	
3 201	Meeting Closed at 20.58 hours	

Signed

Dated 7.06-2027

Chair of the Council

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