



Minutes of the Meeting of the Full Council of

Westgate on Sea Town Council

on Tuesday 1st October 2019


Held at 78 St Mildreds Road, Westgate-On-Sea, Kent  
CT8 8RF

Present	Cllrs Pennington (Chairperson), Cornford, Donaldson, Nightingale, O'Connor, Page, Wallin	
Also, in attendance	Mrs Gill Gray (Town Clerk), Rev Susan Wing, 3 members of the public	
	<b>Chairperson's Welcome</b> <b>The Chairperson opened the meeting and followed with the usual "housekeeping" instructions and welcome Rev Susan Wing to the meeting.</b>	
1944	<b>To receive apologies for absence</b> Cllr H Scott, Cllr M Scott, Laura Bungard, Cllr Bambridge (TDC) and Cllr Dawson (KCC)	
1945	<b>Members' Declarations of Interest</b> <b>There were none.</b>	
1946	<b>Minutes</b> It was proposed by Cllr Donaldson and seconded by Cllr Cornford and <b>RESOLVED:</b> that the minutes of the Council meeting held on 3 <sup>rd</sup> September 2019 be signed and approved as a true record of the meeting. It was proposed by Cllr Cornford and seconded by Cllr Wallin that the minutes of the HR Committee 28 <sup>th</sup> May 2019; minutes of the P, H & E Committee 11 <sup>th</sup> June 2019; minutes of the F & GP Committee 25 <sup>th</sup> June 2019 and minutes of P, H & E Committee 09 <sup>th</sup> July 2019 were received	
1947	<b>County and District Councillor Reports</b> Cllr M Scott provided a report which the Town Clerk read on his behalf; it included an update on the proposed parking charges for Station Road, a potential proposal from a private waste management company to undertake additional bin emptying services, missed bin collections by TDC and community surgeries provided by the Town Council.	
1948	<b>Report of the Community Warden</b> There was a report available from the Warden which the Town Clerk read in her absence. The report covered topics such as blocked drains, damaged vehicles, caring for the elderly, potholes, streetlamps, signage and a community payback scheme project.	

1949	<p><b>Chairperson's Report</b></p> <p>Cllr Pennington reported that he has attended the Executive Committee of Kent Association of Local Councils and was warmly welcomed. There were various items discussed including training for Councillors and a proposed budget increase to cover an additional member of staff for KALC. Cllr Pennington added that he had attended the Joint Transport Board meeting at TDC where the proposed parking charges for Station Road were discussed and he had challenged the statistics and survey that were presented as not adequate to be relied upon. Cllr Pennington agreed a letter be sent to the leader of the District Council to voice the concerns of the Town Council; it was agreed that various actions should be pursued if the proposal continued to become a reality, these include posters in the town and approach the portfolio holder at TDC for support.</p>	
1950	<p><b>Councillor's Reports</b></p> <p>Cllr O'Connor reported on the recent Allotment Plot inspections that she undertook with the two site representatives and that the income from the allotments will have to be considered during the budget forecasting for next year. Cllr O'Connor added that she had secured one activity of tree carving demonstration for Westgate Day next year.</p> <p>Cllr Cornford reported on a proposed tree planting day on 30<sup>th</sup> November and the details would follow in due course. Cllr Cornford reported that there was a Let Nature Sing event supporting the RSPB on 17<sup>th</sup> October at the Bakehouse. Cllr Cornford added that she had started discussions in the community concerning Emergency Planning in the event of an incident and would liaise with the Town Clerk to arrange a meeting to discuss further; that recycling and education was becoming more visible and there was a free service available to residents from KFRS in relation to smoke alarms and checks on their property.</p> <p>Cllr Wallin reported on problems with rubbish in the Town.</p> <p>Cllr Page reported that there was a new initiative where people using Amazon to purchase goods can donate money to assist with food poverty. Cllr Page added that she will be attending the Thanet Food Link AGM on 14<sup>th</sup> October.</p> <p>Cllr Nightingale reported that there was still a problem with graffiti on a Network Rail bridge and added that there was a clear lack of infrastructure on the promenade</p>	

	particularly at St Mildreds Bay.	
1951	<p><b>Public Participation Session</b></p> <p>There was one request received by the Town Clerk for public participation at this meeting. There was an update from a local resident in relation to the Paint the Town Poppy Red initiative. The project is proposed to be installed starting Friday 1<sup>st</sup> November and continue on Saturday 2<sup>nd</sup> November, weather dependent. The take down for the project is proposed for 22<sup>nd</sup> November. There is also a paper poppy making session planned at the Council office on Friday 24<sup>th</sup> October to encourage intergenerational work in the community.</p>	
1952	<p><b>Finance Reports</b></p> <p>The Town Clerk presented Members with the Bank Reconciliations for 31<sup>st</sup> August 2019; Payments and Receipts Report for August 2019; Grants Report year to date and Receipts and Payments Report by Budget Heading to 31<sup>st</sup> August 2019.</p> <p><b>A, B, C and D It was moved by Cllr Wallin and seconded by Cllr Cornford and RESOLVED: that the Finance Reports were received.</b></p>	
1953	<p><b>Community Asset Transfer for Lymington Road Recreation Ground and Two Shelters</b></p> <p>It was moved by Cllr O'Connor and seconded by Cllr Wallin and <b>RESOLVED: that the Town Council will progress with the Community Asset Transfer for Lymington Recreation Ground and the transfer of the two shelters on Sea Road were postponed for the time being due to the legal costs quoted by TDC.</b></p>	
1954	<p><b>Small Grants Scheme Application</b></p> <p>It was moved by Cllr O'Connor and seconded by Cllr Cornford and <b>RESOLVED: that the Small Grants Scheme Application from 1<sup>st</sup> Westgate on Sea Scout Group for £500.00 for the purchase of an 11-person canvas tent was approved and the money awarded.</b></p>	
1955	<p><b>Representation on Thanet Area Committee</b></p> <p>It was moved by Cllr Wallin and seconded by Cllr O'Connor and <b>RESOLVED: that in the event that Cllr Pennington is unable to attend the TAC meeting the Town Clerk would represent the Town Council.</b></p>	
1956	<p><b>Policy for Councillors Email Review</b></p> <p>It was moved by Cllr Cornford and seconded by Cllr Donaldson and <b>RESOLVED: that the Councillors Email Policy be adopted</b></p>	
1957	<p><b>Community Space Use by CAAG</b></p> <p>It was <b>RESOLVED: that the Town Clerk should meet with the Chair of CAAG and negotiate a compromise</b></p>	

	<b>before reporting back to Council.</b>	
1958	<b>Annual Audit PKF Littlejohn LLP Report</b> The copy of the External Auditor Report and Certificate for 2018/19 provided by PKF Littlejohn LLP were received by Members.	
1959	<b>Proposal for Litter Bin Collections</b> It was <b>RESOLVED:</b> that the proposal was agreed in principle but that the Town Clerk undertakes research including consulting TDC and provides an update to Members in due course.	
1960	<b>Next Meeting</b> The next meeting is 5 <sup>th</sup> November 2019	
1961	<b>Meeting Closed at 20.45pm</b>	

Signed.....  
Chairperson of the Council

Dated.....5/11/2019.....