



**To all members of the Allotment Working Group
of Westgate-on-Sea Town Council**

**You are hereby invited to attend the meeting of the Allotment Working Group
on Tuesday 28th June 2022 commencing at 6.30pm**

**at the Town Council Offices, 78 St Mildreds Road, Westgate-on-Sea CT8 8RF for the purposes of
considering and passing such recommendations as may be deemed necessary or desirable in
respect of the matters contained within the Agenda.**

Signed:

Finance Assistant

Allotment Working Group Members: Mr T Whiting (Chairperson); Mrs S Stewart (Vice Chairperson);
Cllr P O'Connor; Mr N Sinclair-Jones; Mrs Longley; Mrs Gibbs

1. To receive and accept apologies for absence and substitutes

2. Minutes

To receive and approve the minutes of the meeting held on Wednesday 26th January 2021 (Copy
attached – Appendix A)

3. Town Council Update

Finance Assistant to update on allotment waiting list and formal inspections which were held at the
end of April 2022.

4. Allotment Association Update

Chair of the Allotment Association to update on the Association meeting held on 22nd May 2022.

5. Allotment Water

Finance Assistant to update on cost of water for 2021-22

6. Accessible and Quarter Plots

Discussion regarding the possibility of offering smaller plots (quarter plots) to existing plot holders
who now find it hard to manage a half plot.

7. Westgate Community Tree Nursery

Discussion regarding the possibility of one-half plot being provided to the Town to start a
community tree nursery. Trees grown on this plot would later be planted on in the Town.

8. Public Participation Session

The meeting will adjourn to allow 15 minutes for the purposes of public participation. Subject to
standing order 3(f) a member of the public shall not speak for more than 3 minutes and in
accordance with standing order 3(e) a question shall not require a response at the meeting nor start a
debate on the question. Any request to speak must be emailed of the Finance Assistant by 2.30pm on
Friday 24th June 2022.

9. Next Meeting

TBC