



**Minutes of the Virtual Extra Ordinary Town Council  
Meeting of**

**Westgate on Sea Town Council**


**Held on Wednesday 12<sup>th</sup> August 2020 at 7pm**

Present	Cllrs Cornford (Chairperson), Donaldson, Green, Nightingale, O'Connor, Page, Pennington, Dr H Scott, M Scott, Wallin	
Also, in attendance	Mrs Gill Gray (Town Clerk)	
2338	<b>To receive apologies for absence</b> Cllr Dawson (KCC)	
2339	<b>Members' Declarations of Interest</b> There were none.	
2340	<b>Minutes</b> It was proposed by Cllr Donaldson and seconded by Cllr Wallin and <b>RESOLVED: that the minutes of the Council meeting held on 7<sup>th</sup> July 2020 be signed and approved as a true record of the meeting.</b> It was <b>RESOLVED: that the minutes of the P,H &amp; E Committee held on 9<sup>th</sup> June 2020 were received.</b>	
2341	<b>Chairperson's Report</b> Cllr Cornford reported on the following:- <ul style="list-style-type: none"> <li>• Update on proposed one-way system promoted by KCC and further details and communication are expected in the next two weeks.</li> <li>• Progress on the transfers from TDC</li> <li>• Reminder about the LGA consultation for the proposed Code of Conduct, the deadline has been requested to be extended to the end of September</li> <li>• Westgate in Bloom planting at the train station</li> <li>• Train station birthday next year – 150 years</li> </ul>	
2342	<b>Public Participation Session</b> There were no requests received.	
2343	<b>Flagpole Licence Update</b> Following discussion with the Head of Asset Management at TDC the Town Clerk was able to report that the licence for the flagpole has now been agreed and that as this is a civic orientated proposal there will not be an annual charge and the estates charge will be £210.00 plus VAT.	
2344	<b>Policies Review</b> Following the HR Committee, the following policies were recommended for adoption by Council. <b>Website Policy</b>	

	<p>It was proposed by Cllr M Scott and seconded by Cllr Pennington and <b>RESOLVED:</b> that the Website Policy was adopted.</p> <p><u>Health and Safety Policy</u></p> <p>It was proposed by Cllr Dr H Scott and seconded by Cllr Page and <b>RESOLVED:</b> that the Health and Safety Policy was adopted.</p> <p><u>Volunteer Policy</u></p> <p>It was proposed by Cllr Nightingale and seconded by Cllr M Scott and <b>RESOLVED:</b> that the Volunteer Policy was adopted.</p> <p><u>Virtual Meeting Policy</u></p> <p>Following two alterations to the draft policy –</p> <p>It was proposed by Cllr O'Connor and seconded by Cllr Donaldson and <b>RESOLVED:</b> that the Virtual Meeting Policy was adopted.</p>	
2345	<p><b>Complaints Procedure and Publication Scheme Review</b></p> <p>It was proposed by Cllr M Scott and seconded by Cllr Page and <b>RESOLVED:</b> that the Complaints Procedure and Publication Scheme were adopted.</p>	
2346	<p><b>Role of Tree/Biodiversity Warden Update</b></p> <p>It was proposed by Cllr O'Connor and seconded by Cllr Green and <b>RESOLVED:</b> that the volunteer role description for Tree/Biodiversity Warden was adopted and that the Town Clerk can advertise and invite applications in September.</p>	
2347	<p><b>Planning Applications and Appeal for Consultation</b></p> <p>A) F/TH/20/0909 - The Why Not Micro Pub, 3 Lymington Road, Westgate Variation of condition 4 attached to Planning Permission F/TH/18/0257 for the change of use from micro-pub (Use Class A4) to a restaurant (Use Class A3) to allow for changes to the opening hours.</p> <p><b>It was proposed by Cllr Wallin and seconded by Cllr Dr Scott and RESOLVED: that the Town Council comments:</b> <b>No objection</b></p> <p>B) FH/TH/20/0921 – 101 Sea Road, Westgate Erection of first floor, second floor and roof extension, two storey side extension and first and second floor front balcony following removal of existing first floor and roof, together with associated landscaping works</p> <p><b>It was proposed by Cllr Dr H Scott and seconded by Cllr Wallin and RESOLVED: that the Town Council comments:</b> <b>No objection</b></p>	

	<p>C) A/TH/20/0776 – 78 St Mildreds Road, Westgate Erection and display of 1No non-illuminated information board to front elevation <b>Town Clerk advised that this application was not for consultation as it was a Town Council application for advertisement consent for a new noticeboard proposed to be sited on the exterior of the Town Council office to ensure residents were able to view Town Council notices in one place and improve accessibility.</b></p> <p>D) L/TH/20/0757 – 61 Sea Road, Westgate Application for Listed Building consent for removal of a section of internal wall in dining room, reinstatement of inglenook, replacement of existing window with door and removal of door within bay window on ground floor, blocking up, insertion and reinstatement of internal doors, addition of en-suite bathrooms to first and second floors, replacement of selected glazing with slimline double glazed units, reinstatement of fire surrounds, installation of cast iron water goods, removal of outer entrance door and reinstatement of open porch entrance, together with the erection of external bin store to front <b>It was proposed by Cllr Page and seconded by Cllr Pennington and RESOLVED: that the Town Council comments: Supported the application without comment</b></p> <p>E) FH/TH/20/0867 – 15 Norman Road, Westgate Erection of single storey rear extension with parapet walls to side and raised roof lights following removal of existing extension <b>It was proposed by Cllr Page and seconded by Cllr Dr H Scott and RESOLVED: that the Town Council comments: No objection</b></p> <p>F) F/TH/19/1132 – 129 Sea Road, Westgate Appeal in respect of erection of a three-storey building comprising 3No 1-bed flats, 3No 2-bed flats and 1No studio flat, together with the formation of vehicular access from Carlton Rise following demolition of existing building <b>It was proposed by Cllr Dr H Scott and seconded by Cllr O'Connor and RESOLVED: that Cllr Dr H Scott and Cllr Page will redraft the document submitted to the Planning Inspectorate in January 2019 and send to meet the deadline of 19<sup>th</sup> August 2020 in relation to the recent appeal Planning</b></p>	
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	<b>Inspectorate Reference: APP/Z2260/W/20/3252203</b>	
2348	<b>Local Plan Statement</b> The Town Clerk has conducted due diligence and sought professional advice on the matter of the recent adoption of the Thanet Local Plan and the potential to instigate a Judicial Review. Following this research, the Town Council have prepared a factual statement which the Town Clerk read to Council and will be available on the Town Council website.	
2349	<b>Motion by Cllr Pennington</b> Cllr Pennington read his proposed motion to Council and explained his approach; as there was no Member to second the motion the matter was closed.	
2350	<b>Next Meeting</b> The next meeting is 1 <sup>st</sup> September 2020	
2351	<b>Meeting Closed at 20.05pm</b>	

Signed  .....

Dated 01-09-2020 .....

Chairperson of the Council