

Westgate on Sea Town Council
78 St Mildreds Road
Westgate on Sea
Kent CT8 8RF
01843 836182



Sir/Madam,

You are hereby summoned to attend a VIRTUAL meeting of the Town Council of Westgate-on-Sea at 7 pm, Tuesday 6th October 2020 for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda.

If you are unable to attend this meeting will you, please advise the Town Clerk's Office in advance by email so that your apologies and reasons for absence can be given at the meeting.

Members of the public can join the meeting via Zoom, please contact the Town Clerk by email (Townclerk@westgateonsea.gov.uk) with any queries and ensure that your full name is shown when you enter the virtual meeting room. The link for this meeting is:

<https://us02web.zoom.us/j/81316459909> and Meeting ID: 813 1645 9909

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MEMBERS' INTERESTS

Members are requested to disclose any interest they may have in any of the items contained within the agenda.

3. MINUTES

To receive and approve the minutes of the Full Council meeting held on 1st September 2020 (**Copy attached – Appendix A**)

4. TOWN CLERK REPORT

Town Clerk to report on items since the last meeting.

5. KCC/TDC COUNCILLOR REPORTS

KCC/TDC Councillors to report on items since the last meeting if appropriate.

6. COUNCILLOR REPORTS

Town Councillors to report on items since the last meeting.

7. PUBLIC RIGHT TO SPEAK

The meeting will be adjourned for a maximum of 15 minutes to allow for members of the public from Westgate-on-Sea to speak and address Council. The public right to speak includes non-residents with Westgate-on-Sea residents having priority.

Written notice of the desire to exercise the right to speak and of the topic to be addressed must be given to the Town Clerk prior to 4 pm on the Friday before the meeting.

8. FINANCE REPORTS

- a. Bank reconciliations 31.08.20 be received
- b. Payment and Receipt Reports 31.08.20 be received

- c. Receipts and Payments by Budget Heading 31.08.20 be received
- d. Annual Budget by Combined Account Code

9. CONTAINER FOR TOWN COUNCIL STORAGE

Town Clerk to provide three quotations for storage containers to be sited near to the Community Centre on Lymington Road. This is due to the hut in Westbrook being returned to Thanet District Council: **Decision required**

10. AGAR FOR WESTGATE ON SEA TOWN COUNCIL ANNUAL REVIEW UPDATE

Town Clerk to share the external auditor report and certificate detail with the Notice of Conclusion of Audit received from PKF Littlejohn LLP which is the conclusion of the annual review.

11. MEMBERSHIP OF FINANCE & GENERAL PURPOSES COMMITTEE AND PLANNING, HIGHWAYS & ENVIRONMENT COMMITTEE

Cllr Pennington proposes to step down from F & GP Committee and join P, H&E Committee: **Decision required.**

12. ENVIRONMENT AGENCY INVESTMENT READINESS FUND 2021

Town Clerk to advise Members that the Environment Agency are currently in the design phase of the fund and there will be consulting on the fund design in the coming months; Town Clerk has registered interest on behalf of the Town Council.

13. THANET LOCAL PLAN REVIEW

Town Clerk to provide Members with the matters that need to be addressed as part of the review process for the Thanet Local Plan review and advised by the Planning Inspector to Thanet District Council; TDC are inviting comments from the Town Council.

14. GOVERNMENT CONSULTATIONS ON REFORMING THE PLANNING SYSTEM

Town Clerk to share details of the NALC consultation questions with Members for the White Paper: Planning for the Future.

G Gray

**Signed: Gill Gray
Town Clerk & RFO
Westgate-on-Sea Town Council**

1st October 2020