

WESTGATE-ON-SEA TOWN COUNCIL

78 St. Mildred's Road
Westgate-on-Sea
Kent
CT8 8RF
Telephone: 01843 836182



TO: ALL MEMBERS OF THE FULL COUNCIL

You are hereby summoned to attend a Full Council Meeting of Westgate-on-Sea Town Council, to be held in the Town Council Office, 78 St. Mildreds Road, Westgate-on-Sea CT8 8RF, on Wednesday the 10th of July 2024 at 7 pm.

If you are unable to attend this meeting, please advise the Town Clerk's office in advance by email so that your apologies and reasons for absence may be recorded at the meeting.

Members of the public are welcome.

Nabila Yakub

Nabila Yakub, BA (Hons)
Interim Town Clerk
Dated: 4th July 2024

AGENDA

- 1. Apologies for absence**
To receive apologies for absence, if any.
- 2. Members' Interests**
Members are requested to disclose any interest they may have in any of the items contained within this agenda.
- 3. Minutes**
To receive and approve the Minutes of the Extraordinary Full Council meeting held on 26th June 2024.
- 4. Office Lease**
To consider and approve options for extending the current lease.
- 5. Meeting Dates and Committees**
To consider and approve amended meeting schedules and committee structures.
- 6. Revised Kent Code of Conduct for Parish/Town Councils**
To consider and adopt the Revised and Code of Conduct for Parish/Town Councils.
- 7. Play Area Update**
To receive an update from Cllr King regarding the new Play Area.

8. Poverty Alleviation Project

To agree and sign off the proposal put forward by Cllr Thomason.

9. Chairman's Report and Issues for Discussion

Motions requiring a vote may be put forward on some of these.

- i) Councillor Surgeries
- ii) Town Council Magazine
- iii) Traffic and Parking Concerns
- iv) Flagpole
- v) Noticeboards
- vi) Office and Equipment Matters
- vii) Website
- viii) Email discussion prior to Council meetings
- ix) Others as may arise.

10. Reports

- i) Town, District and County Councillors to report on any matters as appropriate.
- ii) To receive reports from Warden, PC England and any other third parties with prior approval from the Chairman.

11. Public Participation

To invite the Public to raise any issues of interest for a maximum of 15 minutes, 3 minutes per person.

12. Clerk's Correspondence

To update the Council on current matters and receive and consider any matters arising.

13. Date of next meeting

To be confirmed.

14. Exclusion of Public and Press

The Council is requested to pass a resolution to exclude Press and Public from the remainder of the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960. Because of the confidential nature of the business to be transacted, the public and the press may be asked to leave the meeting during consideration of the following items:

- i) To consider staffing matters
 - a) Current
 - b) Prior.

Signed by Interim Town Clerk

Nabila Yakub

Dated: 5th July 2024