



**Minutes of the Meeting of the Finance and General
Purposes Committee of**

Westgate-On Sea Town Council

on 17th July at 6.30pm

Held at

**Town Hall Buildings, 31 St Mildred's Road, Westgate-
On-Sea, Kent CT8 8RE**

Present	Cllr King (Chairman); Cllr Nightingale; Cllr Stewart, Cllr Pennington									
Also in attendance	Miss Julie Pilbeam (Town Clerk), 3 members of the public									
856	To receive apologies for absence It was RESOLVED to accept apologies for Cllr Rolfe and Cllr Morrish.									
857	Declarations of Interest There were none									
858	Minutes It was RESOLVED that the minutes of the meeting of 19 th June 2017 be signed and approved as a true record of the meeting.									
859	Chairman's Announcements There were none.									
860	Public Participation Session There were no public questions.									
861	<p>To receive report from Responsible Financial Officer Councillor Training</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Budget</td> <td style="text-align: right;">£ 1,200.00</td> </tr> <tr> <td><i>Cllr Page</i></td> <td style="text-align: right;">£ 72.00</td> </tr> <tr> <td><i>Cllr Cornford</i></td> <td style="text-align: right;">£ 72.00</td> </tr> <tr> <td></td> <td style="text-align: right;">£ 1,056.00</td> </tr> </table> <p style="text-align: center;"><u>£ 1,056.00</u></p> <p>Town Council Insurance It was RESOLVED to proceed with the quote provided by Hiscox at £1,175.</p> <p>New Premises It was RESOLVED to lease the additional office and kitchen at 11 Ethelbert Square.</p>	Budget	£ 1,200.00	<i>Cllr Page</i>	£ 72.00	<i>Cllr Cornford</i>	£ 72.00		£ 1,056.00	
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862	Chains of Office The Clerk to investigate a badge for the Chairman.	Clerk
863	Vexatious Complaints Policy It was agreed to remove 'by phone' in 4.imposing restrictions. It was RESOLVED to recommend the Vexatious Complaints Policy to Full Council for adoption.	Clerk
864	Bank Reconciliations The bank reconciliation for June 2017 was APPROVED . It was agreed for the RFO to prepare a draft investment policy for the next meeting.	Clerk
865	Budget Performance The June 2017 budget performance was APPROVED .	
866	Questions from Councillors Cllr Stewart asked about the photocopier lease and the clerk confirmed that this was being investigated Cllr Pennington reported that the Coastal Community Team funding may soon become available and he would be working on canopies, pavilion and community centre. Cllr King reported that the Community Centre committee have arranged a meeting with the Chairman and Clerk to discuss its role in Westgate and improving the facility. A report will follow at the next meeting.	
867	Next Meeting The next meeting is on 19 th September 2017	
868	Meeting Closed at 19.04pm	

Signed.....

Date.....