



**Minutes of the Meeting of the Planning, Highways
and Environment Committee of**

Westgate-On Sea Town Council

on 22nd May at 6.30pm

Held at

**Town Hall Buildings, 31 St Mildred's Road, Westgate-
On-Sea, Kent CT8 8RE**

Present	Cllr Scott (Chairman) Cllr King, Cllr Cornford, Cllr Morrish, Cllr Rolfe, Mr Geoff Orton (Co-opted Member),	
Also in attendance	Miss Julie Pilbeam (Town Clerk), Cllr Stewart, Cllr Nightingale, 2 members of the public, 3 representatives of Virgin Media	
	Cllr Morrish opened the meeting as outgoing chairman To receive apologies for absence There were none. It was discussed that Cllr Stewart be appointed to the committee during the period between the resignation of Cllr Rickett and the election of a new councillor. The Clerk gave advice that the committee could recommend this to Full Council until the vacancy is filled however Cllr Morrish declined this request. Cllr Stewart declared that she no longer wished to be a member of the committee.	
	Declarations of Interest There were none.	
	Election of Chair It was RESOLVED that Cllr Scott be elected as chair of the committee Cllr Scott took the chair.	
	Election of Vice Chair It was RESOLVED that Cllr Cornford be elected as Vice Chairman of the committee.	
	Minutes It was RESOLVED that the minutes of the meeting of 24 th April 2017 be signed and approved as a true record of the meeting.	
	Chairman's Announcements There were none	
	Public Participation Session	

	There were no public questions.	
	<p>Presentation by Virgin Media concerning expansion plans in Westgate</p> <p>Representatives from Virgin Media gave a presentation on the imminent roll out for its network expansion of broadband services in Westgate.</p>	
	<p>Terms of Reference</p> <p>The Clerk gave advice as to the council's statutory rights and powers when it comes to planning and terms and reference. Cllr Morrish asked that the previous terms of reference be discussed and the Clerk confirmed that points in the previous Terms of Reference were 'ultra vires'.</p> <p>After much discussion it was RESOLVED to accept the existing terms of reference with an amendment roles and responsibilities to include cleanliness, environment and appearance...transport public highways.</p>	
	<p>Planning Decisions by Thanet District Council</p> <p>FH/TH/17/0265 Bickley, Sea Road, Westgate-on-Sea. Erection of two storey side and rear extension. GRANTED PERMISSION</p>	
	<p>Cllr King left them meeting at 8.00pm</p> <p>Planning Applications for consultation</p> <p>F/TH/17/0441 Flat 2 St Saviours Court, Elm Grove, Westgate-on-sea Installation of window to ground floor side elevation</p> <p>It was RESOLVED to respond NO COMMENT</p> <p>FH/TH/17/0511 The Knot, 20 Beach Road, Westgate-on-Sea Alterations to roof to accommodate no. 3 bed self-contained flat within the roof space together with alterations to internal layout of units 3 and 5</p> <p>Cllr King re-entered the meeting at 8.05pm It was RESOLVED to respond NO COMMENT</p>	
	<p>Progress and Information</p> <p>Parking</p> <p>Parking Review</p> <p>The Clerk is working on a draft plan for the Joint Transportation Board project and this will be submitted to the committee in due course.</p> <p>Parking Charges</p>	

	<p>Thanet District Council have released a public consultation into introducing parking charges in the town. Full Council will consider the response to the consultation.</p> <p>Kent Highways Issues The Clerk has met with the highways steward for Westgate and the following issues have been raised:-</p> <ol style="list-style-type: none"> 1. Domneva Road – graffiti and overgrown vegetation – work has been completed 2. ‘Welcome to Westgate’ signs – have been costed by KCC and the Clerk is approaching the Kent County Council member for funding 3. Soft landscape contracts – KCC will provide details of the contracts that they currently work in Westgate and the financial contribution available if the town council take these on 4. 20mph speed limit in Station Road – crash data is being explored to see if this is possible 5. Safe crossing of St Mildred’s Road – data is being investigated to see if a pedestrian crossing is possible 6. The flyposting on the Canterbury Road verge has been reported. <p>Thanet District Council Issues The Clerk has reported the streetlights that are out on the footpath over the railway bridge. These lights are the responsibility of Thanet District Council.</p> <p>Beach Showers Thanet District Council has confirmed that the beach shower will be replaced and the foreshores officer is meeting with the Town Clerk to give further information next week.</p> <p>Toilets The Clerk has requested a full costing from Thanet District Council for the public toilets.</p> <p>Beach Shelters The owner of the Westbay Café has provided the materials required to renovate the shelters. Thanet District Council have given permission for the Town</p>	<p>Clerk</p>
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	<p>Council to carry out the works and the assets will then be transferred as per the TDC Cabinet decision on 27th April 2017.</p> <p>Cllr King left the meeting at 8.10pm</p> <p>West Bay ice cream kiosk There is no further update on the re-siting of the ice cream kiosk</p> <p>Westgate-on-Sea station</p> <p>i. Telephone boxes The Town Council can purchase a red telephone box at a price of £2750 excluding VAT and delivery. The committee is asked to consider if it wishes to recommend this purchase to the council. The original purpose of the red telephone box was to house the defibrillator and replace the telephone boxes at the station. It was suggested that the station be asked to remove three of the existing boxes at the station and the installation of a red box be considered at a later meeting.</p> <p>ii. Untidy appearance The Clerk has made contact with the station manager regarding complaints received regarding the untidy appearance of the grass land adjacent to the station.</p> <p>Provision and Siting of new Litter Bins Thanet District Council have agreed to provide up to five litter bins in locations subject to the Town Council's operatives emptying the bins. The following sites have been researched by the operations team as potential areas and the committee is asked to consider:-</p> <ol style="list-style-type: none"> 1. At bus stop outside Hundreds Farm/end of Linksfield Road 2. Outside Community Centre Lymington Road 3. Elm Grove/Domneva Road near exchange box 4. Morduant Ave/Canterbury Road 	<p>Clerk</p>
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	<p>5. St Mildred's Road/Sea Road near telephone box</p> <p>Assets in Westgate-on-Sea Thanet District Council officers are working with the Clerk to facilitate the transfer of the recreation ground at Lymington Road and to ensure that local football clubs have access to the playing fields and pavilion as from this coming season.</p> <p>Defibrillator The installation of the defibrillator is planned for June 2017 at the station.</p> <p>Community Warden Scheme The recruitment process is still underway for a warden in Westgate.</p> <p>Flats above shops in St Mildreds Road The Clerk has chased Thanet District Council for the investigation into the waste collection survey with the residents in the flats to see what can be provided to assist the removal of rubbish.</p>	
	<p>Thanet District Council Local Plan Cllr Morrish reported that he had been to a meeting with Helen Johnson and that there are currently delays with the consultation.</p>	
	<p>Neighbourhood Plan Steering Group Mr Geoff Orton reported that the next meeting will be on 24th May at which they will prepare for the meeting on 21st June and various working groups that will be decided upon. Mr Orton also reported that Westgate was eligible for further financial assistance once it had exhausted the existing grants.</p>	
	<p>Correspondence received</p> <ul style="list-style-type: none"> (a) Results of Kent Highways Tracker Survey (b) Request from 1st Westgate Cubs to support their tree – it was agreed to support the planting badge. Cllr Cornford asked that the Clerk get in touch with KCC to look after the trees. (c) Request from resident for support for paved over footpath and planted area in Prospect Close. Clerk to ask for further information and this item will be discussed in more detail at the next meeting. 	<p>Clerk</p> <p>Clerk</p>
	<p>Questions from Councillors</p>	

	This item was deferred.	
	Next Meeting The next meeting is Monday 19 th June 2017	
	Meeting Closed at 20.30pm	

Signed.....

Date.....

DRAFT